

Agenda



ADMINISTRATION FOR
CHILDREN & FAMILIES



Friday, June 7

Plenary 8:00am-9:00am	OCS Introduction and Vision Description: Speakers:	Jeannie Chaffin - Director, Office of Community Services, U.S. Department of Health and Human Services Facilitator: Mark Wolfe (NEADA)/Lauren Christopher (OCS)
Session 1 9:00am-10:30am	Changes in Reporting Requirements Description: Speakers/Moderator:	This session will provide an overview of OLDC, how it works, and how to set up user accounts. The session will walk through how to submit the household report as well as attach the PLAN and PIAS for submission as attachments. Josephine Rago-Adia (OCS) Yuliya Rzad (OCS)
Break 10:30am-10:45am		
Session 2 9:00am-10:00am	Selected Program Design/Compliance Issues Description: Moderator: Speakers:	This session will give an overview of the OCS compliance review process, as well as cover a couple of key common issues such as determination of eligibility vs. determination of benefit amount and crisis component design and timeframes. Matt Orlovick (OCS) Iris Curtis (OCS) Margarita Valladares (OCS)
Lunch Break (on your own) 11:45am – 1:15pm		
Session 3 1:15pm-3:15pm	State Track: New Performance Measures Collection and Reporting Description: Moderator: Speakers:	This session will provide a detailed overview of the three required performance measures (pending OMB clearance). Presenters will explain the needed data elements grantees must collect and report. There will also be a demonstration of the new data warehouse and analysis tool being developed by APPRISE. Show linkage between OLDC and Info Warehouse re: HH Report data. Melissa Torgerson (NEADA)/Leon Litow (OCS) 1 hour--PMIWG Speaker(s) (overview of 3 performance measures) [Jane Blank, Taura Edwards] ½ hour--APPRISE Speaker(s) (demonstration of data tool—Melissa Torgerson/David Carroll) ½ hour—Q&A

Tribal Track: Payment Matrices/Program Integrity/Performance Measurement/Listening Session

Description: Topic 1:
Topic 2:
Topic 3: Basics on performance measurement and how it links to LIHEAP performance; example Tribal performance measurement strategy.
Topic 4:
30 minutes each

Moderator: Jim Nolan (NEADA)/Mike Winton (OCS)

Speakers: Topic 1: Margarita Valladares
Topic 2: Matt Orlovick
Topic 3: PMIWG speaker (Susan Marshall)—confirmed 4/12
Tribal speaker (Tanana Chiefs—Alaska)—tentative, if needed.
Topic 4: Mike Winton

Break

3:15pm – 3:30pm

Session 4

3:30pm-4:30pm

State Track: Intergovernmental Transfers and WAP

Description: This session will cover program design issues for LIHEAP-funded weatherization: (1) importance of separate tracking of funds among multiple funding sources; (2) need for reporting when funds are transferred to a second state agency; (3) need to set aside LIHEAP administrative funds for weatherization; (4) monitoring of funds when they are transferred to a second state agency; (5) LIHEAP v. DOE rules.

Moderator: Kay Joslin (NEADA)/Yuliya Rza (OCS)

Speakers: HHS Speaker (regs, importance of tracking/reporting funds)—Yuliya?
State Speaker (expert on weatherization/exemplary program)—PA? IL? OH?
State Speaker—RI? CO?

Tribal Track: Weatherization - Models for Success

Description: This session will present several Tribes that operate LIHEAP-funded weatherization programs

Moderator: Sherry Vogel (NEADA)/Margarita Valladares (OCS)

Speakers: HHS speaker—Josh Cover (OCS)
Tribal Speaker (with weatherization program)—Spirit Lake?
Tribal Speaker (with weatherization program)—Rosebud? Grand Ronde?

Wrap-Up

4:30 - 4:45pm

Highlights of Day 2

Speakers: Josh Cover (OCS)/Mark Wolfe (NEADA)

Saturday, June 8

Session 5

9:00am-10:00am

LIHEAP Innovation

Description: This session will provide an overview of the block grant philosophy: maximum flexibility for grantee and grantee as primary interpreter. It will also present several common program administration dilemmas and showcase multiple solutions by various grantees to each dilemma.

Moderator: Mark Wolfe (NEADA)/Yuliya Rza (OCS)

Speakers: NEADA Speaker – Overview of block grants & moderator
State Speaker (unique or exemplary program)—MI? intake enrollment through tax dept.; VT?
State Speaker (unique or exemplary program)—NJ? Medicare Part D data exchange; call center; CO?
Tribal Speaker (unique or exemplary program)—Lumbee?

Tribal Speaker (unique or exemplary program)—Tlingit-Haida (AK)? Cherokee?
Choctaw Nation of OK?

Session 6 10:00am-11:00am	Internal Controls	
	Description:	Separation of duties in payment processing, second and third level reviews of client files, proper tracking and allocation of employee time, file testing/sampling, and vendor visits/ report monitoring,
	Moderator:	Nick Sunday (NEADA)/Peter Edelman (OCS)
	Speakers:	HHS Speaker—Iris Curtis (OCS) State Speaker—John Harvanko (MN)?; AL--demo?; NJ? WI? Tribal Speaker—Cherokee? Choctaw Nation of OK? AVCP (AK)?

Break
11:00am-11:15am

Session 7 11:15am-12:15pm	Vendor Monitoring and Payment Controls	
	Description:	This session is designed as a follow-up to the webinar on vendor agreements. Topics to be discussed may include: (1) data exchanges for performance measurement and monitoring; (2) options for enforcement of agreements and mechanisms to handle vendors that violate agreements, (3) Defining and tracking obligations and expenditures.
	Moderator:	JoAnn Choate (NEADA)/Iris Curtis (OCS)
	Speakers:	State Speaker (data exchanges)—John Harvanko (MN);r Jane Blank (WI) (tentative), MA (Akm)? State Speaker (options for enforcement)--MN State Speaker (defining & tracking obligations and expenditures) Tribal? MT tribes? Gila River (AZ)? Chippewa Cree (MT)?

Lunch
12:15pm-1:45pm

Own your own

Session 8 1:45pm-2:45pm	Roundtables Discussions	
	Description:	20 minute topics discussions. Topics such as Local Agency Role and Responsibility, Service Coordination, Training Strategies, Resolving Fraud, Client Intake Strategies, etc.
	Speakers:	Discussion Leader for Local Agency Role and Responsibility—Yuliya Rzad (OCS)/Melissa Torgerson (NEADA) Discussion Leader for Service Coordination—Josephine Rago-Adia (OCS)/Mark Wolfe (NEADA) Discussion Leader for Training Strategies—Josh Cover (OCS)/Jim Nolan (NEADA) Discussion Leader for Resolving Fraud—Iris Curtis (OCS)/Nick Sunday (NEADA) Discussion Leader for Client Intake Strategies—Mike Winton (OCS)/Kay Joslin (NEADA)

Session 9
2:45-3:30pm

LIHEAP's Future

Description:

Explain proposed changes to Model Plan and PIAS (but includes evaluation of meeting)

Speaker:

Jeannie Chaffin

Moderator:

Josh Cover